MICHIGAN STATE POLICE Grants and Community Services Division Office of School Safety

## **School Drill Documentation Form**

Type of Drill	Number/Schedule					
Fire	Five drills – Three mu	ust be completed by	December 1			
Tornado	Two drills – One mus	st be completed in N	/larch			
Safety/Security	Three drills – One must be completed prior to December 1 and one after January 1					
	<ul> <li>One drill shall inc</li> </ul>	clude security measi	ures that are appropria	ate to an er	mergency, such as the	
	release of a haza					
	<ul> <li>One drill shall inconscious school premises.</li> </ul>	lude security measi	ares of a potentially da	ingerous in	dividual on or near the	
			of the school and local	nublic cafe	ty on the nature of the drill.	
Note - At least or	ne of the drills must be	e conducted during	a lunch or recess perio	nd or at an	other time when students	
are gathered but	not in classrooms.	e conducted daning	a function recess perio	ou, or at an	other time when students	
School:Trir	nity Lutheran School					
Mar	k Brown					
Principal:						
Date of drill:8	/29/2022	Number of st	tudents: 203	Numbe	er of staff:	
Time initiated:	11:00am	(a.m./p.m.)	Time concluded:	11:03	(a.m./p.m.)	
17/0	t of the Drill (Check the					
□ Before schoo			□ Passing time		□ Recess	
<ul><li>Lunch time</li></ul>	□ Assembly		□ After school		□ Other:	
Remarks:						
This repor		Fire dril	I number 1 2 3	<b>4 5</b> for	the 2022/2023 school year	
(circle number next	to applicable drill)		Tornada drill numbar	1 2 for	the 2022/2022 ask ask	
			Tornado drili number	1 2 101	the 2022/2023 school year	
		Safety/Secu	urity drill number 1	<b>2 3</b> for	the 2022/2023 school year	
Name of a succession		Mark Prown				
	onducting drill:					
Title of person con	ducting drill:Prin	ncipal				
		Mark Brown	Digitally signed by Mark Brown			
Signature or perso	n conducting drill:	Mark brown	email=mbrown@trinityct.org, c=US Date: 2022.08.30 16:45:30 -04'00'	1	Date: 8/30/2022	
If the drill was coo agency, official's n	rdinated with agencie ame, and title.	s such as law enford	ement, fire departme	nt, or eme	rgency management, list the	
Agency:		Name:		Titl	e:	
					e:	
Agency:		Name:		Titl	e:	
					-	

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Type of Drill	Number/Schedule						
Fire	Five drills – Three	must be completed b	y December 1				
Tornado	Two drills – One must be completed in March						
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	<ul> <li>One drill shall include security measures that are appropriate to an emergency, such as the</li> </ul>						
release of a hazardous material.							
<ul> <li>One drill shall include security measures of a potentially dangerous individual on or near the</li> </ul>							
	school premise						
	<ul> <li>Seek input from</li> </ul>	n the administration	of the school and local pub	ic safety on the nature of th	ne drill.		
Note - At least o				r at another time when stud			
	not in classrooms.						
School:	nity Lutheran Scho	ol					
	l. Danie						
Principal:	k Brown						
•							
Date of drill:9	/8/22	Number of s	students:185	Number of staff: 20			
Time initiated:	1:00pm	(a.m./p.m.)	Time concluded: 1:02	(a.n	n./p.m.)		
				V Same			
Situation at Star	t of the Drill (Check	the appropriate box)					
□ Before school	ol X During	class time	lass time				
□ Lunch time	□ Assemb	oly	y 🗆 After school				
Domarka							
Remarks.		_					
This repor		Fire dr	ill number 1 2 3 4	<b>5</b> for the 2022/2023 scho	ol year		
(circle number next	to applicable drill)			2			
			Tornado drill number 1	2 for the 2022/2023 scho	ol year		
		Safety/Sec	curity drill number 1 2	<b>3</b> for the 2022/2023 scho	ol vear		
		551		- 101 the 2022/2023 3cm	or year		
Name of person co	onducting drill:	Mark Brown					
litle of person cor	nducting drill: P	Пери					
			Digitally signed by Mark Brown				
Signature or perso	on conducting drill:	Mark Brov	DN: cn=Mark Brown, o, ou, email=mbrown@trinityct.org, c=US	Date: 9/2/2	2		
•	_		Date: 2022.09.09 11:15:43 -04'00'	10/			
If the drill was coo	rdinated with agend	cies such as law enfor	rcement, fire department, c	or emergency management,	list the		
agency, official's r			300 OF	, , ,			
A ======		NI		mer. I			
Agency:		Name:		Title:			
Agency:		Name:		Title:			
Agency: Name: Title:							

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Fire	Five drills – Three must be completed by December 1						
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8.000	One drill shall include security measures that are appropriate to an emergency, such as the						
	release of a hazardous material.						
	<ul> <li>One drill shall include security measures of a potentially dangerous individual on or near the</li> </ul>						
		hool premises.		E 8			
	• Se	ek input from t	the administration o	f the school and local pu	ublic safet	ty on the na	ature of the drill.
Note - At least or	ne of th	e drills must b	e conducted during	a lunch or recess period	, or at and	other time	when students
are gathered but	not in	classrooms.	-	Augustinia (1994 - 1994 - 1994) - 1994 - 1994 - 1994 - 1994 - 1994 - 1994 - 1994 - 1994 - 1994 - 1994 - 1994 -			
			8				
School:	nity Lui	theran School					
	k Brow	·n					
Mar Principal:	K DIOW	/N					
				105			20
Date of drill: $_{-}$	9/20/20	)22	Number of st	udents:197	Numbe	er of staff: _	20
Fime initiated: $\frac{9}{1}$	:35am		(a.m./p.m.)	Time concluded: 9:3	8am		(a.m./p.m.)
Situation at Star	t of the	Drill (Check the	e appropriate box)				
□ Before school	ol	M During cla	ass time	<ul> <li>Passing time</li> </ul>		□ Reces	SS
□ Lunch time		<ul> <li>Assembly</li> </ul>		□ After school		□ Other	:
Remarks:							
Nemarks.							
This repor			Fire dril	Inumber 1 2 3 4	<b>b</b> for	the 2022/2	2023 school year
(circle number nex	t to applic	able drill)		Tornado drill number 1	2 for	+h = 2022/	2022
				Tornado drill number		the 2022/	2023 School year
			Safety/Secu	urity drill number 1 2	2 <b>3</b> for	the 2022/	2023 school year
			100000000 <b>2.</b> 000000000	eginestratus. ■ saere patri il ta anticida e egine a constanti construente con constanti con		property of the second second second	
Name of person c	onducti	ng drill:	Mark Brown				
			ncipal				
Title of person co	nductin	g ui iii.		Digitally signed by Mark Brow	/n		
			Mark Brow	Digitally signed by Mark Brow DN: cn=Mark Brown, o, ou, email=mbrown@trinityct.org Date: 2022.09.20 09:53:34 -04	- 115		
Signature or perso	on cond	ucting drill:	VIGIN DIOV	Date: 2022.09.20 09:53:34 -04	'00' [	Date:	1/20/22
f the drill was coo	ordinate	ed with agencie	es such as law enfor	cement, fire departmen	t, or emer	rgency mar	agement, list the
agency, official's r	name, a	nd title.					
Agency:			Name:		Title	۵.	
Agency:			Name:		Title	e:	
Agency:			Name: Title:		e:		
.001107.			Truitie.				

# **School Drill Documentation Form**

Situation at Start of the Drill (Check the appropriate box)  Before school  During class time Passing time Recess After school Other:	the f the drill.
Three drills – One must be completed prior to December 1 and one after January 1   One drill shall include security measures that are appropriate to an emergency, such as release of a hazardous material.   One drill shall include security measures of a potentially dangerous individual on or near school premises.   Seek input from the administration of the school and local public safety on the nature of Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when s are gathered but not in classrooms.   Trinity Lutheran School	the f the drill.
One drill shall include security measures that are appropriate to an emergency, such as release of a hazardous material.  One drill shall include security measures of a potentially dangerous individual on or near school premises.  Seek input from the administration of the school and local public safety on the nature of Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when s are gathered but not in classrooms.  Trinity Lutheran School  Mark Brown  Principal:  Mark Brown  Oute of drill:  9/27/22  Number of students:  204  Number of staff:  22  Situation at Start of the Drill (Check the appropriate box)  Before school  During class time  Passing time  Recess  Lunch time  Assembly  After school  Other:	the f the drill.
release of a hazardous material.  One drill shall include security measures of a potentially dangerous individual on or near school premises.  Seek input from the administration of the school and local public safety on the nature of Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when s are gathered but not in classrooms.  Trinity Lutheran School  Mark Brown  Oate of drill:  9/27/22  Number of students:  9:35am  (a.m./p.m.) Time concluded:  Situation at Start of the Drill (Check the appropriate box)  Before school  During class time  After school  After school  Other:	the f the drill.
One drill shall include security measures of a potentially dangerous individual on or near school premises.  Seek input from the administration of the school and local public safety on the nature of Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when s are gathered but not in classrooms.  Trinity Lutheran School  Mark Brown  Principal:  9/27/22  Number of students:  9/35am  (a.m./p.m.) Time concluded:  9:36am  (a.m./p.m.)  Situation at Start of the Drill (Check the appropriate box)  Before school  During class time  Assembly  After school  Other:  Recess	f the drill.
school premises.  Seek input from the administration of the school and local public safety on the nature of Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when s are gathered but not in classrooms.  Trinity Lutheran School  Mark Brown  Principal:  Date of drill:  9/27/22  Number of students:  204  Number of staff:  22  Time initiated:  9:35am  (a.m./p.m.)  Time concluded:  9:36am  (a.m./p.m.)  Situation at Start of the Drill (Check the appropriate box)  Before school  During class time  Passing time  Recess  Lunch time  Assembly  After school  Other:	f the drill.
Seek input from the administration of the school and local public safety on the nature of Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when s are gathered but not in classrooms.  Trinity Lutheran School  Mark Brown  Principal:  Date of drill:  9/27/22  Number of students:  204  Number of staff:  22  Situation at Start of the Drill (Check the appropriate box)  Before school  During class time  Passing time  Recess  Lunch time  Assembly  After school  Other:	
Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when s are gathered but not in classrooms.  Trinity Lutheran School  Mark Brown  Principal:  Date of drill:  9/27/22  Number of students:  204  Number of staff:  22  Time initiated:  9:35am  (a.m./p.m.)  Time concluded:  9:36am  (a.m./p.m.)  Situation at Start of the Drill (Check the appropriate box)  Before school  During class time  Assembly  After school  Other:  Remarks:	
Trinity Lutheran School  Mark Brown  Principal:  Date of drill:  9/27/22  Number of students:  (a.m./p.m.)  Number of staff:  Situation at Start of the Drill (Check the appropriate box)  Before school  Lunch time  Assembly  After school  Check the appropriate of the Drill (Check th	tudents
Trinity Lutheran School  Mark Brown  Principal:	
Mark Brown  Principal:	
Principal:	
Situation at Start of the Drill (Check the appropriate box)  Before school  Lunch time  Assembly  Darring class time  After school  After school  Cam./p.m.)  Time concluded:  9:36am  (a.m./p.m.)  Passing time  Recess  Other:	
Situation at Start of the Drill (Check the appropriate box)  Before school  Lunch time  Assembly  Darring class time  After school  After school  Cam./p.m.)  Time concluded:  9:36am  (a.m./p.m.)  Passing time  Recess  Other:	
Situation at Start of the Drill (Check the appropriate box)  Before school  Lunch time  Assembly  Bemarks:	
Before school During class time Assembly During class time After school Other:	a.m./p.m.)
Before school During class time Assembly During class time After school Other:	
Remarks:	
This report is for:	
This report is for: Fire drill number 1 2 3 4 5 for the 2022/2023 sc (circle number next to applicable drill)	nool year
Tornado drill number <b>1 2</b> for the 2022/2023 sc	hool year
	0.50
Safety/Security drill number 1 2 3 for the 2022/2023 sc	hool year
Name of person conducting drill: Mark Brown	
itle of person conducting drill: Principal	
Digitally signed by Mark Brown	
Signature or person conducting drill:  Mark Brown  Discrease Brown, o, ou, email=mbrown@trinityct.org, c=US Date: 2022.09.27 13:23:56-04'00'  Date: 9/27/22	
f the drill was coordinated with agencies such as law enforcement, fire department, or emergency management gency, official's name, and title.	nt, list the
Agency: Title: Title:	
Name: Title:	
gency: Title:	

#### **School Drill Documentation Form**

Type of Drill	Numb	er/Schedule					
Fire	Five d	rills – Three r	nust be completed by	December 1			
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	One drill shall include security measures that are appropriate to an emergency, such as the						
	1		zardous material.				
				ires of a potentially dar	ngerous inc	dividual on	or near the
	1.00	hool premise		falso solve all and level o			
Note Atlanta				f the school and local p			
are gathered but			be conducted during	a lunch or recess perior	a, or at and	otner time	wnen students
are gathered but	t not m	ciassi oomis.					
School:Tri	nity Lu	theran Scho	ol				
Mar Principal:	k Brow	/n					
Date of drill:	10/6/2	22	Number of s	udents: 198	Numbe	r of staff:	20
Time initiated:	10:5	oam	(a.m./p.m.)	Time concluded:	10:57am		(a.m./p.m.)
Situation at Star	t of the	Drill (Check t	the appropriate box)				
□ Before school	ol	文 During (	class time	□ Passing time		□ Reces	SS
<ul><li>Lunch time</li></ul>		□ Assemb	ly	□ After school		□ Othe	r:
Remarks:							
This repor	t is for:		Fire dril	I number 1 2 3	4 5 for	the 2022/	2023 school year
(circle number nex					. 5 101	the ZoZZ/	2023 3011001 year
				Tornado drill number	<b>1 2</b> for	the 2022/	2023 school year
			Cofoty/Coo		2 2 6	ul - 2022 /	2022
			Salety/Sec	urity drill number 1	<b>2 3</b> for	tne 2022/	2023 school year
Name of person c	onducti	ng drill:	Mark Brown				
Title of person cor	nductin	g drill: Pi	rincipal				
			Marila	Digitally signed by Mark Brown			
Cianatura or norse	n cond	uatina drille	Mark Brow	DN: cn=Mark Brown, o, ou, email=mbrown@trinityct.org, c=US Date: 2022.10.06 11:41:24 -04'00'		10	0/6/22
Signature or perso	on cond	ucting arm: _			L	Date:	
If the drill was coo agency, official's r	ordinate name, a	ed with ageno nd title.	cies such as law enfor	ement, fire departmen	nt, or emer	gency mar	nagement, list the
Agency:			Name:		Title	::	

Number/Schedule

Type of Drill

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	One drill shall include security measures that are appropriate to an emergency, such as the						
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	school premises.						
	<ul> <li>Seek input from the add</li> </ul>	ministration o	of the school and local p	public safet	y on the nature of the drill.		
Note - At least o	ne of the drills must be cond	lucted during	a lunch or recess perio	d, or at and	other time when students		
are gathered but	t not in classrooms.						
School: Trii	nity Lutheran School						
	k Brown						
	K DIOWII						
• 97					1027-109		
Date of drill:	_11/14/22	_ Number of	students: <u>198</u>	Numb	er of staff: $\underline{^{19}}$		
Time initiated:	_10am	(a.m./p.m.)	Time concluded:	10:04ar	n (a.m./p.m.)		
	t of the Drill (Check the appro		Maria				
□ Before school	9.	ie	□ Passing time		□ Recess		
□ Lunch time	□ Assembly		□ After school		□ Other:		
Remarks:							
Treithan Not							
& <del>1</del>							
This was a		ria a salah		1 E f	th = 2022/2022 = de = d		
This repor	t to applicable drill)	Fire arii	i number 1 2 3	4 <b>3</b> for	the 2022/2023 school year		
(encle number nex	to applicable allify		Tornado drill number	1 2 for	the 2022/2023 school year		
			romado diminambei		the 2022/2023 selloof year		
		Safety/Sec	urity drill number 1	2 3 for	the 2022/2023 school year		
			-				
Name of person c	onducting drill:Mark	Brown					
Title of person co	nducting drill. Principal						
ride of person con		_	Digitally signed by Mark Brown	by.			
	Mar	k Brow	/ No. cn=Mark Brown, o, ou, email=mbrown@trinityct.org, c	_115			
Signature or perso	on conducting drill:		Date: 2022.11.16 13:06:15 -05'00	o'	)ate:		
7837 11.00	10 2 1 22			8	2 17 5 (21)		
	ordinated with agencies such	as law entor	cement, fire departme	nt, or emer	gency management, list the		
agency, official's r	name, and title.						
Agency:		Name:		Title	e:		
Agency:		Name:		Title	e:		